

How to Check-in with Jet2

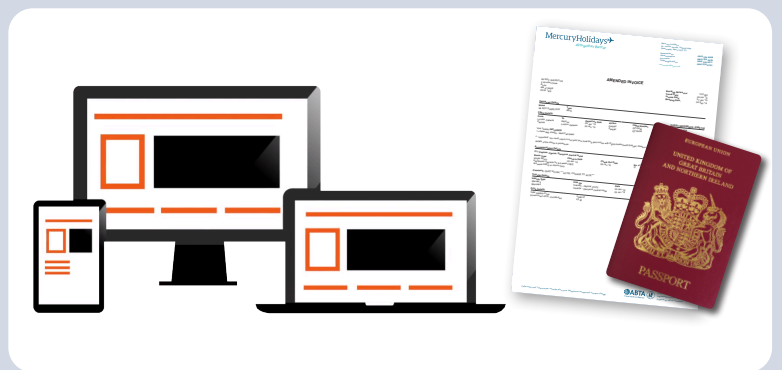
Jet2 allows online check in any time between 14 days and 5 hours prior to each departing flight. It is important to note that both your outbound and return flights are considered separate, you may wish to wait until you can check in for both flights at the same time.

Please Note: For your return flight, your UK PLF form will need to be uploaded as well. If you are not able to upload the form then please turn up to the Jet2 check-in desk and they will do your check-in at no extra charge. Also, if you are travelling for more than 30 days then you can complete your check-in for your return flight in resort and print your boarding passes there. Your representative in resort will assist you to ensure this is completed.

1. Getting started

Make sure that you have your Mercury Holidays booking **confirmation invoice** and passport details with you.

You will also need access to the internet through your computer, laptop, tablet or smartphone and somewhere you can print your boarding passes.



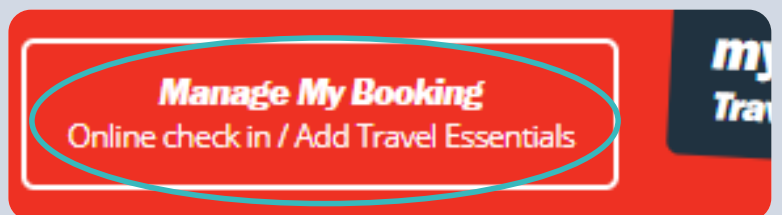
2. Visit the Jet2 website

Go on to the Jet2 website. Simply enter **www.jet2.com** into your web browser.



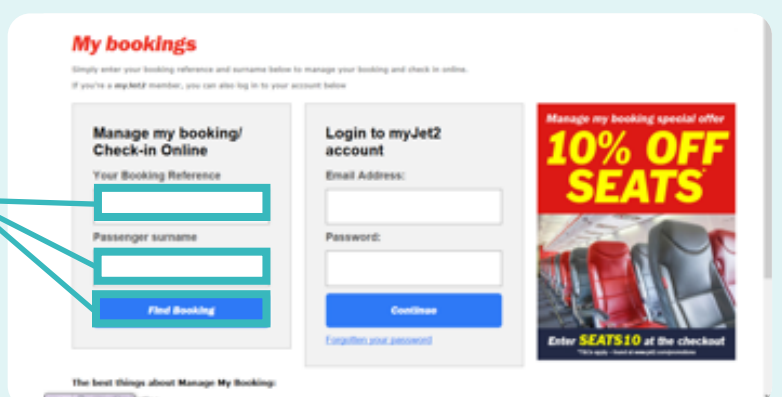
3. Start the process

Click on **Manage My Booking/On-line check in /Add Travel essentials**.



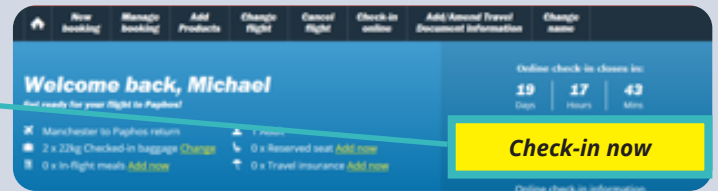
4. Find your booking

Fill in the relevant information under **'Manage my booking/Check in online'**. This will be the airline flight reference which is found on your confirmation invoice and also the lead passenger surname. Please then click on **FIND BOOKING**.



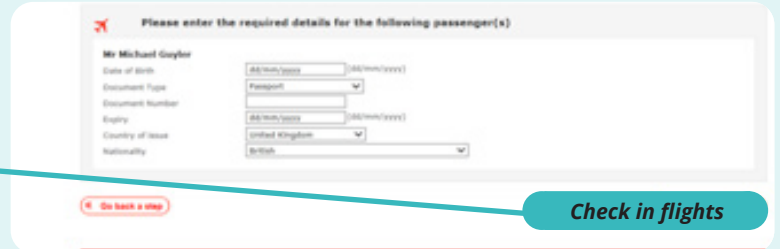
5. Start Check-in

Click on the yellow '**CHECK IN NOW**' button.



6. Confirm passengers

Please make sure that all passengers are selected for all flights and then click on the yellow **CHECK IN FLIGHTS** button.

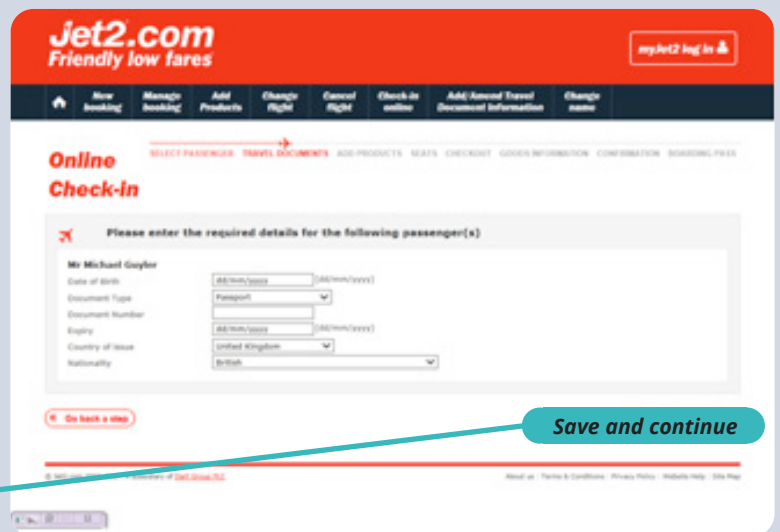


7. Enter details

You should now be able to complete your online check in. Please have all the passport details of all passengers travelling with you.

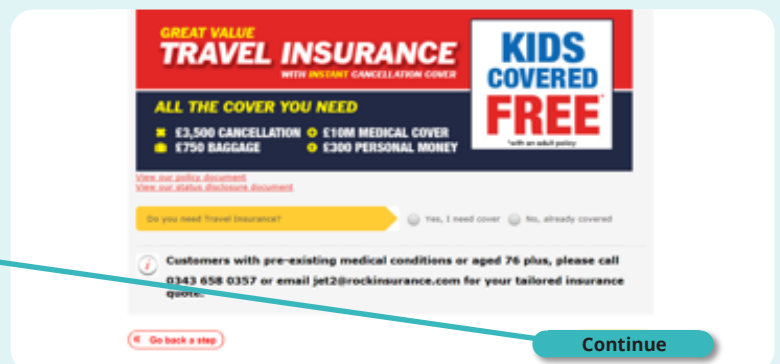
- Passport Number
- Expiry date
- Country of Issue
- Nationality
- Date of Birth
- Gender

Once details have been entered, please click on **Save and continue**.



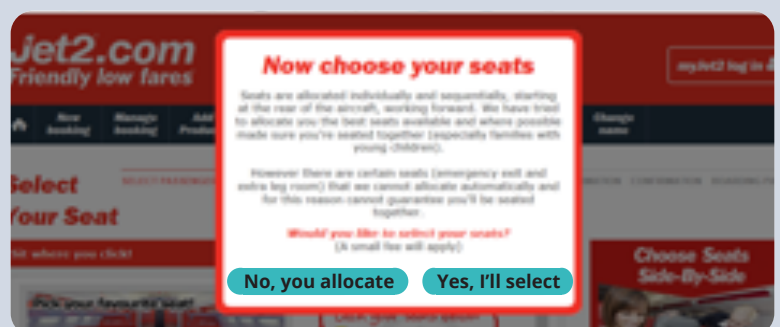
8. Travel Extras

Before the check in process is completed, you will be offered a number travel extras such as insurance and seat requests. These are an added extra, and you will be charged at the end of the process if you wish to add anything. If not, please just click **CONTINUE** at the bottom of the page.



9. Choose your seats

You will then be given the option to choose your seats yourself. Please click on **YES, I'LL SELECT**. There will be further charges for this. However, if you are happy for Jet 2 to allocate your seats, please click on **NO, YOU ALLOCATE**, and then **CONTINUE**. This will be free of charge.



10. Luggage Restrictions

Next, is a page reminding you what NOT to pack. Once you have familiarised yourself with these, tick the box to show that you have read and understood the information. Then click **CONTINUE**.

Permitted in hand baggage only
NOT in checked baggage

Batteries can short circuit and catch fire if they are carried loose in your bag. They must be protected against contact with other metal items (e.g. by being in their original packaging or own protective case) and carried in your **hand baggage**.

Equipment containing correctly installed batteries can be packed in your checked baggage. Further information can be found at the following [Civil Aviation Authority website](#).

Please confirm you have read and understood the above information

Continue

11. Complete Check-In

Please read the important statement and then click on **I HAVE READ AND UNDERSTOOD THE ABOVE STATEMENT**. Finally please click on **COMPLETE ONLINE CHECK IN**. This will take you to your boarding passes.

IMPORTANT MESSAGE

I accept it is forbidden to carry items onto the aircraft for another person (if I do, I will inform a J2C team member if staff), that I am responsible for my luggage items and must not leave them unattended at any time or put them in a position where they may be tampered with.

I accept I cannot carry any sharp objects or carry any within my **hand luggage**.

Once you've checked in online, you'll need to print your boarding pass or send it to your smartphone. If you print your boarding pass, please make sure you keep your original copy. For security reasons, we cannot accept faxed, photocopied or scanned copies.

I have read and understood the above statement

Go back a step

Complete online check-in

Live Chat

12. Print your pass

You will now be able to print, or save your Boarding Passes.

Please note that failure to present your printed pass(es) at the airport may result in a penalty or even refused boarding.



Well done, you are now checked in with Jet2. Sit back, relax and look forward to your escape with Mercury Holidays.

Thank you for booking with us